



TERMS OF REFERENCE FOR CHILDREN AND LEARNING COMMITTEE

MEMBERSHIP

- The Children and Learning Committee shall consist of at least 5 Governors including the Staff Governor, and the Headteacher.
- The committee may appoint such co-opted, non-voting members as agreed by the governing body. These members will serve in an advisory capacity and may include staff nominated by the headteacher following consultation with the committee.
- Other members of the governing body may attend meetings of the committee and may contribute to discussions on matters under consideration.
- Only full members of the committee, as approved by the Governing body, shall have the right to vote on any resolution placed before the committee. Where there is an equality of votes for and against a particular resolution the matter will be referred back to the next full meeting of the governing body.

QUORUM

- For the purpose of formal business, the quorum shall be three voting members, which must include 2 non staff governors and the headteacher.

MEETINGS

- The Committee shall meet as and when required, but at least once every term as set out in the annual work plan.
- The date and time of the meeting will be agreed by the committee.
- The chair of the committee shall be elected annually at the first meeting of the Autumn term.
- The agenda for the meeting shall be distributed at least seven days before the meeting.

TERMS OF REFERENCE

1. To provide a balance of challenge and support to school leaders to ensure the school delivers high quality education to all its pupils.
2. To understand the impact of teaching, learning and assessment on the progress of pupils currently in the school.
3. To understand and assure the opportunities provided by Portesbery ensure that no child leaves the school unprepared for the next stage in their education and adult life.



4. To review school data, to include but not limited to, progress, quality of teaching and behaviour for learning.
5. To ensure the school places the best interests of the children at the forefront of every action.
6. To promote and support curriculum development within the financial limitations set by the Resources group.
7. To ensure full provision is made to enhance the skills of all staff through a programme of planned development, considering limitations set by the Resources committee.
8. To review and monitor relevant policies as determined by the governing body but specifically the implementation of the curriculum and assessment policies.

Report

All actions and decisions of this group will be reported to the full governing body at its next meeting. Any matters deemed urgent will be reported promptly to the Chair of Resources and/or Chair of Governors as appropriate.

Review

These terms of reference will be reviewed annually

Date of ratification: 10th December 2021

Signed: *Debbie Andrews* - (Chair of Children and Learning)